

22 August 2007

100 Clarendon Street  
Plymouth  
PL4 8AA

The Reason for this letter is that mild contamination in the form of Polystyrene was found in your Green Bin.

Dear Occupant,

We are writing to you to let you know about our new scheme to reduce the council land fill.

The Council is committed to reducing the amount of refuse which is landfilled and has recently delivered new recycling bins to all the properties in the local area.

In order to assist with this scheme it would be very helpful if you could please remove any items which do not comply with our local scheme.

Items which can be recycled include: Glass bottles, plastic bottles, paper, cans.

Items which cannot be recycled include: Plastic food containers, nappies, kitchen waste.

We noticed that in your last recycling collection there were items which cannot be recycled, and we would ask you to adhere to the list above in order for us to make the best use of the new recycling scheme.

Thank you for assistance in helping with our recycling efforts.

Yours Sincerely,

On behalf of Environmental Services